

SUSTAINABLE PURCHASING POLICY

OBJECTIVE

The ITB Equipamentos Elétricos LTDA Sustainable Procurement Policy aims to promote the adoption of social and environmental sustainability criteria, associated with economic and financial, in the process of acquiring goods, inputs, raw materials, and contracting services. As a strategic dimension, it encourages the adoption of sustainable practices among its suppliers and sub-suppliers, thus expanding the benefits to the entire society.

PRINCIPLES

Transparency: Encourage suppliers to be transparent, as a strategic basis, the dialogue and collaboration of interested parties.

Ethical behavior: ITB Equipamentos Elétricos LTDA maintains its ethical behavior and encourages suppliers to adhere to compliance with the same principles, guided by the code of ethics and conduct.

Fair and full opportunities: ITB Equipamentos Elétricos LTDA avoids targeting and prejudice in all purchasing decisions.

Respect for interested parties: ITB Equipamentos Elétricos LTDA respects, considers and responds to the interests of the parties impacted by the purchasing activity.

Respect for the rule of law and international norms of behavior: ITB Equipamentos Elétricos LTDA minimizes the impact of human rights violations throughout its chain and promotes actions with its strategic suppliers to adhere to the same conducts.

Innovative solutions: ITB Equipamentos Elétricos LTDA seeks solutions to address its sustainability objectives, and promotes innovative practices to promote sustainable results throughout the supply chain.

Focus on needs: ITB Equipamentos Elétricos LTDA critically analyzes demand, buys only what is necessary and seeks more sustainable alternatives.

Integration: ITB Equipamentos Elétricos LTDA ensures that sustainability is integrated into all its practices for the acquisition of inputs, raw materials and the provision of services.

Analysis of all costs: ITB Equipamentos Elétricos LTDA analyzes costs related to quality, price, costs and benefits to society, environment and economy resulting from the purchasing processes.

Continuous improvement: All processes are under the PDCA methodology, and I constantly encourage the supply chain to do the same.

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OPERATING GUIDELINES

The purchasing process of ITB Equipamentos Elétricos is based on short, medium and long term actions, defined in the company's strategic planning.

Analyze, when possible, in the approval of suppliers or internal-external audit, the product's life cycle, from extraction to disposal.

Promote, whenever possible, criteria with a SMART sustainability and environmental goal throughout the supply chain.

Share experiences of sustainable sectorial or, if necessary, intersectoral purchasing.

Ensure the process of continuing education with everyone involved in the purchasing procedure, to ensure the effectiveness of NBR ISO 20400.

Implement environmental awareness programs and actions with the community, employees and supply chain, aiming at responsible consumption.

Train and audit the supply chain with periodicity and pre-defined criteria.

Strictly comply with the supply chain homologation process.

Ensure supply chain access to the documentation inherent to NBR ISO 20400.

Perform management with control actions, chain mapping, measurement, requirements reporting and rewarding best practices.

Encourage the supplier to manage sub-suppliers, with the principles of NBR ISO 20400.